MANDATORY PROVIDENT FUND SCHEMES AUTHORITY (MPFA)

The MPFA was set up in September 1998 under the Mandatory Provident Fund Schemes Ordinance (Cap. 485). Our mission is to regulate and supervise privately managed provident fund schemes; to educate the working population about saving for retirement and the role of the MPF System as one of the pillars supporting retirement living; and to lead improvements to provident fund schemes to make them more efficient and user-friendly, and better meet the needs of the working population.

At MPFA, we take pride in our people and aim to provide a unique environment where talents could reach their potential and fulfill their career aspirations. We focus on enhancing retirement protection of Hong Kong people and living our core values – Community Perspective, Commitment, Quality and Teamwork. If you share these concerns and are keen to practise and promote creativity, collaboration, communication and agility, looking to gain broad perspective from businesses, eager to sharpen your leadership and professionalism, and put stakeholders at heart, this is the place for you.

Manager (Supervision) (Ref.64/2026)

The Job

The appointee will be responsible for handling applications for approval relating to trustees, MPF schemes and investment funds. The main responsibilities include: -

- To lead a small team to handle various types of applications for approval;
- To review, develop and implement plans to enhance the efficiency and effectiveness of the overall operations of approval function;
- To formulate and draft operational policies and procedures;
- To supervise the preparation of reports and statistics to the Management and other departments; and
- To perform other duties as assigned by the Management.

The Person

- A recognized degree, preferably majoring in Economics, Accounting, Finance, Law or equivalent;
- At least eight years of work experience in legal / compliance / regulatory/ finance & accounting fields, or trust business / management of pensions / retirement schemes / investment, of which at least four years should be at supervisory level;
- Good command of written and spoken English and Chinese;
- Able to analyze complex issues, anticipate problems and take preventive measures;
- Able to articulate messages clearly with styles appropriate to the audience and occasions;
- Adaptive to change and proactively identify issues and innovative measures;
- Creative in building rapport with stakeholders; and
- Capable of applying appropriate leadership styles to engage staff.

Remuneration Package

A competitive remuneration and benefits package including a discretionary performance-linked variable pay, annual leave, medical, dental and life insurance coverage, and MPF will be offered. All new appointments will be made on a two-year fixed-term contract initially prior to consideration for appointment on a non-fixed-term basis.

To Apply

Interested candidates are invited to submit an online application. The closing date of application is **31 July 2026**. Applicants not contacted for follow up within 3 months after the closing date for application may assume that their applications unsuccessful. Applications not selected for further processing may be considered for relevant openings in the future but their applications will not be retained for more than a period of two years after the closing date. For enquiries, please email at hrdmpfa@mpfa.org.hk.

The information provided will be kept confidential and only be used for those purposes relating to your application. Please visit our website for the details of the MPFA's Personal Information Collection Statement for Job Applicants at https://www.mpfa.org.hk/en/mpfa/joining-mpfa/job-vacancies/personal-information-collection-statement. MPFA is an equal opportunity employer and welcomes applications from all qualified candidates.