



MANDATORY PROVIDENT FUND SCHEMES AUTHORITY (MPFA)

The MPFA was set up in September 1998 under the Mandatory Provident Fund Schemes Ordinance (Cap. 485). Our mission is to regulate and supervise privately managed provident fund schemes; to educate the working population about saving for retirement and the role of the MPF System as one of the pillars supporting retirement living; and to lead improvements to provident fund schemes to make them more efficient and user-friendly, and better meet the needs of the working population.

At MPFA, we take pride in our people and aim to provide a unique environment where talents could reach their potential and fulfil their career aspirations. We focus on enhancing retirement protection of Hong Kong people and living our core values – Community Perspective, Commitment, Quality and Teamwork. If you share these concerns and are keen to practise and promote creativity, collaboration, communication and agility, looking to gain broad perspective from businesses, eager to sharpen your leadership and professionalism, and put stakeholders at heart, this is the place for you.

Manager (Member Protection and Services) – Member Protection (Ref. 59/2026)

The Job

- Support IT system development and implementation projects, ensuring alignment with business needs and operational requirements;
- Act as the administrator of application systems within the Member Protection and Services Division, i.e., liaise with the eMPF Platform on system data and reporting matters, identify and recommend, the prioritization of system enhancement initiatives, follow up with ITD on any system development and enhancement, oversee system testing and UAT activities, and perform regular system housekeeping;
- Manage and administer default contribution (DC) data from the eMPF Platform, ensuring data integrity and effective processes to support case assignment and investigation;
- Monitor and supervise the processing of default contribution reports from the eMPF Platform, issuance of payment notices, objections to payment notices by employers as well as statutory returns from trustees on enrolment of employers and self-employed persons, personal accounts, unclaimed benefits, permanent departure claims, and transfer of benefits;
- Deliver system training on new or enhanced system functions to all users;
- Design, analyze and produce statistical and management information reports;
- Assist in reviewing divisional operations to identify streamlining opportunities and implement improvements to enhance efficiency and effectiveness;
- Supervise, coach, and develop team members to meet organizational needs; and
- Perform other duties as assigned by the Management.

The Person

- A recognized degree, or equivalent;
- At least eight years of experience in trust business, management of pensions / retirement schemes, compliance, insurance, finance / investment, public administration or auditing field;
- Familiar with various internal MPF application systems will be an advantage;
- Strong interpersonal and communication skills;
- Strong analytical skills and can deal with people effectively;
- Strong leadership and people management skills;
- Able to work independently under pressure; and
- Mature, flexible, open-minded and good team player.

Remuneration Package

A competitive remuneration and benefits package including a discretionary performance-linked variable pay, annual leave, medical, dental and life insurance coverage, and MPF will be offered. All new appointments will be made on a two-year fixed-term contract initially prior to consideration for appointment on a non-fixed-term basis.

To Apply

Interested candidates are invited to submit an [online application](#). The closing date for application is **23 July 2026**. Applicants not contacted for follow up within 3 months after the closing date for application may assume

that their applications unsuccessful. Applications not selected for further processing may be considered for relevant openings in the future but their applications will not be retained for more than a period of two years after the closing date. For enquiries, please email at hrdmpfa@mpfa.org.hk.

The information provided will be kept confidential and only be used for those purposes relating to your application. Please visit our website for the details of the MPFA's Personal Information Collection Statement for Job Applicants at <https://www.mpfa.org.hk/mpfa/joining-mpfa/job-vacancies/personal-information-collection-statement>. The MPFA is an equal opportunities employer and welcomes applications from all qualified candidates.