



The eMPF Platform Company Limited is a wholly owned subsidiary of the Mandatory Provident Schemes Authority (MPFA) responsible for overseeing the design, development and operation of the eMPF Platform. The eMPF Platform is a major public utility which aims to standardize, streamline and automate the existing MPF scheme administration processes. It is the most significant reform of the MPF System since its introduction in December 2000.

For background and details of the eMPF Platform, please go to our website <https://www.mpfa.org.hk/en/empf/overview>.

We are looking for high calibre and passionate individuals to join us to undertake this transformation initiative that is leading the MPF ecosystem to a new era and is creating a positive impact on the working population of Hong Kong.

## **Senior Manager (Compliance) – Business & Compliance** **(Job reference no.: eMPF023/2024)**

Reporting to General Manager (Compliance), the appointee will assist in overseeing and monitoring the operation compliance of the eMPF Company and contractor for the eMPF Platform.

### **Key Accountabilities**

- To develop, formulate and implement policies and procedures for overseeing and monitoring the contractor on the operation of the eMPF Platform and related compliance matters;
- To review the contractor's compliance plan and regular compliance review results;
- To review the significant events and incidents reported by the contractor and manage regulatory reporting to MPFA and its subsequent follow ups;
- To review the service level reports with regulatory impacts provided by the contractor and monitor its compliance of the pre-defined service level requirements;
- To oversee and advise the implementation of different policies and initiatives formulated by MPFA or other regulatory / government bodies to ensure all requirements and obligations are fulfilled by the eMPF Company;
- To review various reports and statistics to the management or other relevant parties (e.g. MPFA);
- To liaise with regulatory / government bodies and other relevant stakeholders for the purpose of enhancing the eMPF Company's compliance functions;
- To oversee and coordinate the implementation of MPFA Oversight Framework and relevant regulatory requirements within the eMPF Company;
- To act as Data Protection Officer and perform the duties required by the Personal Data Privacy Ordinance;
- To identify operation and service issues and ensure proper handling by the contractor by reviewing complaint cases;
- To coordinate among the eMPF Company and with the contractor on regulatory or internal audit; and
- To perform other duties as assigned.

### **Skills and Qualification**

- A recognised degree, or equivalent;
- At least 10 years of relevant experience in operational / regulatory compliance, retirement schemes / pensions, auditing or risk management, of which at least 4 years at managerial or supervisory level, preferably gained from sizable financial sector or trustees;
- Preferably with knowledge of the MPF System and experience in trustees operation / retirement schemes administration;
- Skillful in managing progress and performance of vendor, and providing steer to significant issues;
- Commitment to serve in the public sector;
- Effective negotiator and communicator, able to concisely articulate complex issues for engaging different stakeholder groups; and
- Good command of written and spoken English and Chinese.

### **Remuneration Package**

Rank and salary will be commensurate with qualification and experience. The initial appointment will be made on a fixed-term contract. A competitive remuneration and benefits package including discretionary performance-linked variable pay, annual leave, medical, dental and life insurance coverage, and MPF will be offered.

### **To Apply**

Interested candidates are invited to apply via our [online application](#). The closing date for application is **25 July 2024**. Applicants not contacted for follow-up within 3 months after the closing date for application may assume that their applications are not successful. Applications not selected for further processing may be considered for other relevant openings in the future but their applications will not be retained for more than a period of two years after the closing date.

The information provided will be kept confidential and only be used for those purposes relating to your application. Please visit our website for the details of the MPFA's Personal Information Collection Statement at <https://www.mpfa.org.hk/en/mpfa/joining-mpfa/job-vacancies/personal-information-collection-statement>. The MPFA and its subsidiary are equal opportunities employers and welcome applications from all qualified candidates.

(如欲索取中文版本，請電郵至 [eMPFHR@empf.org.hk](mailto:eMPFHR@empf.org.hk))