



MANDATORY PROVIDENT FUND SCHEMES AUTHORITY (MPFA)

The MPFA was set up in September 1998 under the Mandatory Provident Fund Schemes Ordinance (Cap. 485). Our mission is to regulate and supervise privately managed provident fund schemes; to educate the working population about saving for retirement and the role of the MPF System as one of the pillars supporting retirement living; and to lead improvements to provident fund schemes to make them more efficient and user-friendly, and better meet the needs of the working population.

At MPFA, we take pride in our people and aim to provide a unique environment where talents could reach their potential and fulfil their career aspirations. We focus on enhancing retirement protection of Hong Kong people and living our core values – Community Perspective, Commitment, Quality and Teamwork. If you share these concerns and are keen to practise and promote creativity, collaboration, communication and agility, looking to gain broad perspective from businesses, eager to sharpen your leadership and professionalism, and put stakeholders at heart, this is the place for you.

General Manager (Human Resources)

(Ref. 28/2024)

The Job

As head of the human resources (HR) department, the appointee will drive HR initiatives to help transformation of the organization. He/She is expected to develop HR strategies and advise senior management on all people issues. The main responsibilities include:

- To develop strategies and policies in relation to HR functions and direct the team to accomplish departmental objectives;
- To formulate plans and implement programmes to support transformation of the organization, foster a positive work environment and drive the desired corporate culture;
- To drive operational excellence of the department in various HR processes encompassing manpower planning, recruitment and employment, reward management, talent development, performance management, etc.; and
- To coach and provide guidance to the team for achieving relevant targets and objectives.

The Person

- A recognized degree in any discipline;
- At least 15 years of experience in human resources management, of which at least 8 years should be at senior managerial level, preferably gained in sizable or public organizations;
- Thorough knowledge of the local employment and related laws, human resources management principles and best practices, preferably with experience in change management;
- Strong command of written and spoken English and Chinese with effective communication skills;
- Able to think holistically and strategically, and set right direction to drive change to support organizational development;
- Good at anticipating stakeholders' expectations and formulating strategies to drive outcome;
- Able to build channels and systems to facilitate communication, and create infrastructure and processes to foster team collaboration; and
- Strong business acumen and sensitive to issues in the operating environment.

Remuneration Package

A competitive remuneration and benefits package including a discretionary performance-linked variable pay, annual leave, medical, dental and life insurance coverage, and MPF will be offered. All new appointments will be made on a two-year fixed-term contract initially prior to consideration for appointment on a non-fixed-term basis.

To Apply

Interested candidates are invited to apply via our [online application](#). The closing date for application is **24 May 2024**. Applicants not contacted for follow-up within 3 months after the closing date for application may assume that their applications are not successful. Applications not selected for further processing may be considered for other relevant openings in the future but their applications will not be retained for more than a period of two years after the closing date. For enquiries, please email at hrsearch@mpfa.org.hk.

The information provided will be kept confidential and only be used for those purposes relating to your application. Please visit our website for the details of the MPFA's Personal Information Collection Statement at <https://www.mpfa.org.hk/en/mpfa/joining-mpfa/job-vacancies/personal-information-collection-statement>. The MPFA and its subsidiary are equal opportunities employers and welcome applications from all qualified candidates.