



The eMPF Platform Company Limited is a wholly owned subsidiary of the Mandatory Provident Schemes Authority (MPFA) responsible for overseeing the design, development and operation of the eMPF Platform. The eMPF Platform is a major public utility which aims to standardize, streamline and automate the existing MPF scheme administration processes. It is the most significant reform of the MPF System since its introduction in December 2000.

For background and details of the eMPF Platform, please go to our website <https://www.mpfa.org.hk/en/empf/overview>.

We are looking for high calibre and passionate individuals to join us to undertake this transformation initiative that is leading the MPF ecosystem to a new era and is creating a positive impact on the working population of Hong Kong.

## **Senior Manager - Project and Programme Management (Job reference no.: eMPF020/2024)**

### **Key Accountabilities**

- Ensuring establishment and embedding delivery plans for one or more workstream elements of the overall delivery programme for the eMPF Platform Company Limited;
- Ensuring standard project management techniques and scope are covered, for example progress updates, plan management, dependency management, resource allocation and smoothing, risk management, assumption management, budget control, etc.;
- Working across multiple internal and external workstreams relating to technology, process design, operational management, vendor management and commercial delivery as required by relevant work streams;
- Ensuring timely and effective communication across programme work streams and internal / external stakeholders;
- Driving, monitoring and reporting plan delivery across all stages of the project lifecycle;
- Actively using risk management approaches to maximise project delivery; and
- Managing an indirect delivery team often including third party suppliers.

### **Skills and Qualification**

- Bachelor's degree or Master's degree in Computer Science, Information Service/Technology, Engineering, Business or other related disciplines;
- Project Management Professional (PMP) or similar certified;
- Minimum 10 years of relevant project management experience, preferably in a financial services and/or public sector environment, and on technology driven projects;
- Experience in digital transformation, MPF / pension operations a plus;
- Experience in managing the delivery of digital projects through the whole lifecycle including digital projects of high complexity, and in particular, testing and implementation project stages;
- Exposure to / experience in managing a vendor to deliver a complex large-scale project or sub-projects;
- Strong in internal and external stakeholder management;
- Driven, positive, highly structured, proactive, and analytical;

- Excellent organization and problem solving skills, and be able to work under pressure;
- Good command of both spoken and written Chinese and English; and
- Keen and willing to work in a start-up style environment with all the flexibility that requires and level of change involved.

### **Remuneration Package**

Rank and salary will be commensurate with qualification and experience. The initial appointment will be made on a fixed-term contract. A competitive remuneration and benefits package including discretionary performance-linked variable pay, annual leave, medical, dental and life insurance coverage, and MPF will be offered.

### **To Apply**

Interested candidates are invited to apply by [online application](#). The closing date for application is **17 June 2024**. Applicants not contacted for follow-up within 3 months after the closing date for application may assume that their applications are unsuccessful. Applications not selected for further processing may be considered for relevant openings in the future but their applications will not be retained for more than a period of two years after the closing date.

The information provided will be kept confidential and only be used for those purposes relating to your application. Please visit our website for the details of the MPFA's Personal Information Collection Statement at <https://www.mpfa.org.hk/en/mpfa/joining-mpfa/job-vacancies/personal-information-collection-statement>. The MPFA is an equal opportunities employer and welcome applications from all qualified candidates.

(如欲索取中文版本，請電郵至 [eMPFHR@empf.org.hk](mailto:eMPFHR@empf.org.hk))