



Mandatory Provident Fund Schemes Authority (MPFA)

Roles for the eMPF Platform Company Limited

The Mandatory Provident Fund Schemes Authority (MPFA), set up in September 1998 under the Mandatory Provident Fund Schemes Ordinance (Cap. 485), has been tasked by the Government to design, develop and operate a digital platform, eMPF Platform, to standardize, streamline and automate the existing MPF scheme administration processes. Through the adoption of new technologies and innovative solution, this user-centric platform will bring about revolutionary change to the MPF ecosystem, thus creating further room for scheme administration fee reduction to benefit all MPF scheme members.

On 5 March 2021, the eMPF Platform Company Limited was established as MPFA's wholly owned subsidiary to take forward the eMPF Platform project for the benefit of various stakeholders, including about 300 000 employers and more than four million scheme members. For background and details of the eMPF Platform project, please go to our website <https://www.mpfa.org.hk/en/empf/overview>.

We are growing fast and now looking for high calibre and passionate individuals to join us in a start-up environment to undertake this multi-billion HK dollar transformation project leading the MPF ecosystem to a new era. If you are passionate about creating a positive impact on the working population of Hong Kong and are keen to practice and promote creativity, collaboration, communication and agility, looking to gain broad perspective from businesses, eager to sharpen your leadership and professionalism, and put stakeholders at heart, there is the place for you in this transformation journey.

Temporary Assistant Manager–Information Security and Technology Risk Management (1-year Contract) (Ref. ESP-2_03_eMPF/2023)

Job Description

This is one of the temporary positions offered by the MPFA's Employment Support Programme in response to the Government's Job Creation Scheme under the sixth round of Anti-epidemic Fund.

The Job

The appointee's major duties include:

- Provide support to oversee the Delivery Partner's operations and management of information security and technology risk management related initiatives;
- Assist in developing and formulating the monitoring framework and mechanism in respect of information security, which extends to physical data / information security and cybersecurity, and technology risk management for managing the eMPF platform (the Platform) which is being developed, administered and operated by a third party delivery partner (the "Delivery Partner");
- Assist in formulating the governance framework of information security and technology risk management;
- Assist to ensure relevant governance goals are translated into policies and procedures which can be implemented, enforced and monitored in actual practice;
- Assist to provide oversight on information security and technology risk related work by the Delivery Partner, including but not limited to working with the Delivery Partner to develop reporting metric (such as performance indicators and risk indicators), incidents and risk register to record and monitor all potential risks being identified, and ensuring proper monitor and follow up on the identified risks through the implementation of rectification;
- Assist to perform compliance assessment on information security and technology risk; and
- Provide support for regular and ad hoc reporting to management on work progress and potential issues.

The Person

- Degree holder in Computer Science / Information Security or related disciplines;
- Around 5 - 7 years of relevant experience in more than one areas including technology risk, information security, cyber security, regulatory compliance in a financial services and/or public sector environment with 2+ years at supervisory level;
- Relevant technology management and/or IT audit qualifications, e.g. CISM, CISSP, CISA, CRISC or equivalent;
- Good knowledge on information security and technology risk management principles and best practices;
- Knowledge of PDPO, ISO 27001 and general compliance;
- Knowledge of security in infrastructure and applications;
- Proactive, responsible, good problem solving, communication and interpersonal skills, and a good team player with analytical thinking;
- Keen and willing to work in a start-up style environment with all the flexibility that requires and level of change involved;
- Good command of written and spoken English and Chinese; and
- Mature, detail-minded and able to work under pressure.

Remuneration Package

We offer a competitive salary commensurate with the appointee's qualifications and relevant experience. The appointment will be made initially on a 1-year fixed-term contract.

To Apply

Interested candidates are invited to submit an [online application](#). The closing date for application is **1 February 2023**. Applicants not contacted for follow up within 3 months after the closing date for application may assume that their applications are unsuccessful and their applications will not be retained for more than two years. For enquiries, please email at eMPFHR@empf.org.hk.

The information provided will be kept confidential and only be used for those purposes relating to your application. Please visit our website for the details of the MPFA's Personal Information Collection Statement for Job Applicants at <https://www.mpfa.org.hk/en/mpfa/joining-mpfa/job-vacancies/personal-information-collection-statement>. MPFA is an equal opportunity employer and welcomes applications from all qualified candidates.

(如欲索取中文版本，請電郵至 eMPFHR@empf.org.hk)